

How to Find Sent Items

Version: IMDS Release 10.0

INTERNATIONAL
MATERIAL DATA
SYSTEM



Outbox Filters

Normal search filters – if having issues with part number, try *part number in case extra space

Open MDSs will return status nsen, seen and prec or you can pick specific status and filter out cancelled or include only forwarded.

Search on MDSs sent by specific Org Unit – if you do not have any Org Units assigned to you, you will only see “roof” company

Returned results are limited to 500 for display as well as for export.

Date specific filters – Date Transmitted or Date of last status change (e.g. accept, reject, or any others)

Search on submissions to specific customers (this list works the same as for suppliers) – or ignore the list or search on all submissions

Type	Name	ID / Version	Internal number	External number	Status	Date
	140521 Test Component	00980795 / 1.01		56565	rejected	
	140521 Test Component	00980795 / 1		56565	accepted	
	130521 Test hp-china	5239 / 0.01	123456789	12345	browsed	
	130521 Test assembly	12 / 0.01	1111111111	12345	in process at recip...	4/22/2013
	Component Y	/ 0.01	123456789	44444	browsed	5/21/2013
	Component X				cancelled by sender	4/15/2013
					browsed	1/19/2014
					cancelled by sender	4/15/2013
					cancelled by sender	4/8/2013
					browsed	5/21/2013
					browsed	5/21/2013

Diagnosing Outbox Problems

Start with the screen shot of Recipient Data page – if the recipient status is edit mode or modified you need to send or propose.

Next look at the supplier data page. That will tell you if the MDS was sent from an Organization Unit – the MDS at the right was sent from an Org.-Unit. If you do not have that Org.-Unit assigned to your ID, you will not see it in the OutBox.

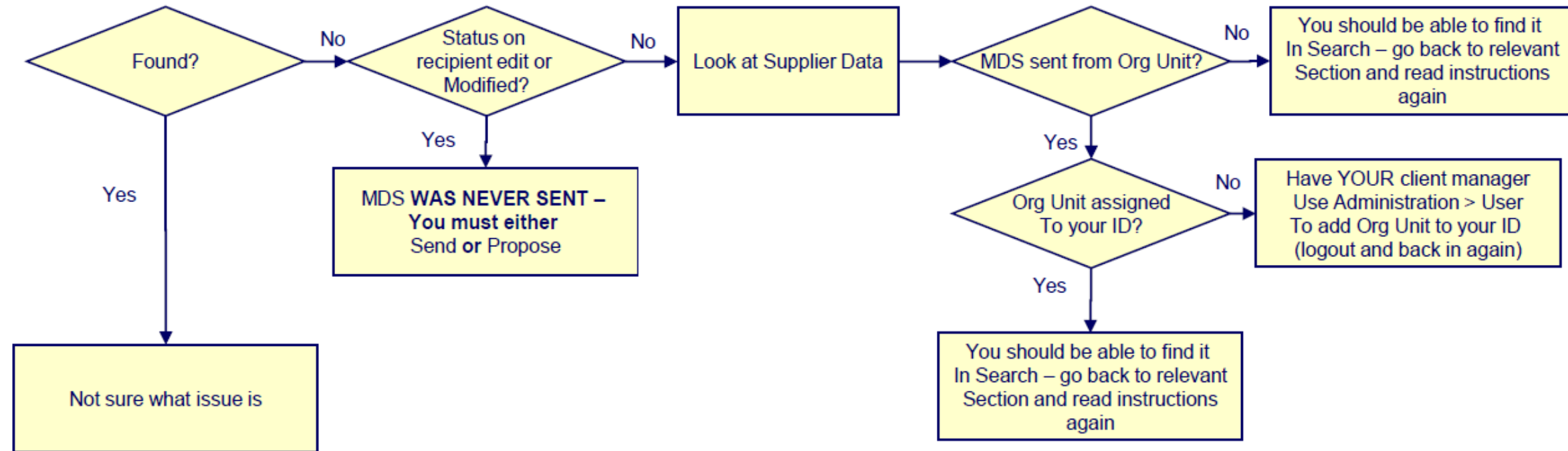
The screenshot displays the 'NEXT MODEL OFFICE' software interface. The top navigation bar includes 'MDS', 'Functions', 'Administration', and 'Help'. The main content area is divided into several sections:

- General / Date:** Fields for Name, Internal number, External number, ID (with 'All versions' dropdown), and Preliminary MDS. A date range is set from 04/16/2016 to 04/21/2016.
- Status:** A 'Combined' status section with radio buttons for 'all', 'open MDSs', and 'none'. A 'Single' status section with checkboxes for 'not yet browsed', 'browsed', 'accepted', 'rejected', 'modified', 'cancelled by sender', 'in process at recipient', and 'forwarded only'.
- Recipient:** A dropdown for 'Org Unit' and a 'Recipient' search area with 'Enable search' and 'Include all Or' options.
- Supplier Data:** A detailed view for 'assembly for create tips' (ID version 900980809 / 0.01, Node ID 900980809, Status Handshake). It shows company information for 'IH Automotive' (Company ID 900344, DUNS Number 12-345-6789, Address: 99999 Bad Homburg DE (Germany)) and 'Product line 2' (Company ID 900724, DUNS Number 12-345-6789, Address: 99999 Bad Homburg DE (Germany)). The 'Product line 2' company ID is highlighted with a red box.
- Contact Person:** Information for 'Doe, John' (E-Mail: john.doe@company.com, Telephone No. -, Fax No. -).

At the bottom, a table lists MDS entries:

Type	Name	ID / Version	Internal number	External number	transmitted	to comp. (Org Unit) [ID-No.]
	new ID, 140521 Test Component	902688891 / 0.01		56565656	4/21/2016	IMDS Service Team [0]

Looking in Sent



Note: If the MDS was sent from an Org.-Unit and you do not have that Org.-Unit assigned to your User ID, you will not be able to see it in the OutBox.