

For Suppliers

IMDS Operation Manual

Version 1.0

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MARUTI SUZUKI INDIA LTD.

1. IMDS Operational Plan	3
1.1 Why operate the IMDS?	3
1.2 Scope of Survey	3
1.3 Survey Schedule	3
2. Instructions for IMDS Data Entry	3
2.1 IMDS Recommendations	4
2.2 Datasheet Configuration	4
2.3 Entering Individual Fields	4
2.3.1 Data Preparation for Materials	5
2.3.2 Entering Data on Substances	5
2.3.3 Data Preparation for Components and Semi-components	6
2.3.4 Entering Information on Recipient	7
2.4 Related Standards	9
3. IMDS Procedures	10
3.1 Handling of Subsidiaries	10
3.2 Subject Components	10
3.3 Handling of IMDS Data	10
3.4 MSIL’s Request for Preparation of Datasheets and their Submission.....	10
3.4.1 Reporting of Company Information, Client Managers, and Window Persons	10
3.4.2 Data Check Procedures by MSIL	11
3.4.3 Entry Reminder	11
3.4.4 MSIL-furnished Components	12
3.4.5 Data Entry Requests by E-mail	12
4. “Reason for Denial” Message	13
5. Information	17
5.1 FAQs.....	17
5.2 Before Using the IMDS	23
5.2.1 Outline of the IMDS	23
5.2.2 Registering Your Company on the IMDS	23
5.2.3 Taking the IMDS Training Course	24
5.2.4 Reference	24
6. Contacts for Inquiries Concerning the IMDS	24
6.1 IMDS Service Center	24
6.2 Maruti Suzuki India Limited	25
6.3 Suzuki Motor (Thailand) Co., Limited	25
6.4 PT. Suzuki Indomobil Motor	25
6.5 Suzuki Motor Gujarat Private Limited	26
6.6 Suzuki Motorcycle India Private Limited	26
6.7 Magyar Suzuki Corporation.....	26
7. Revision of This Document	26

Attached Sheet – Supplier Contact Information Format

1. IMDS Operational Plan

1.1. Why Operate the IMDS

The EU End-of-Life Vehicle (ELV) Directive 2000/53/EC, which came into force on October 21, 2000, imposes specific rules for materials used in motor vehicles.

- a. The use of Pb, Hg, Cd, and Cr⁺⁶ is prohibited (with the exception of the cases listed in Annex II) in materials and components of vehicles put on the market after July 1, 2003.

(The above shall not be applicable to those listed in Annex II.)

- b. The type approval legislation requires 85% or more of recyclability/ 95% or more of recoverability, as recycling targets.

In Europe, REACH (Registration, Evaluation, Authorisation and Restriction of Chemicals) came into effect on June 1, 2007. In order to observe this regulation, it is necessary to collect information on the substances of very high concern (SVHC) contained in the parts.

The enactment of Japan's Law for the Recycling of End-of-Life Vehicles (Automobile Recycling Law) requires the following actions:

- a. Japan Automobile Manufacturers Association, Inc. (JAMA) is voluntarily working on restrictions for Pb, Hg, Cd, and CrVI equivalent to the EU ELV Directive.
- b. ASR (Automobile Shredder Residue) must be calculated according to a per-vehicle model.

To comply with these regulations, Maruti Suzuki India Ltd. (hereinafter refer to as "MSIL") will start collecting information on the materials in the components and indirect materials by employing the International Material Data System (IMDS) used by the global automotive industry.

1.2. Scope of Survey

- a. Parts of all vehicles distributed in the EU market.
- b. Parts of vehicles of new models and changed models distributed in the Japanese market.
- c. Parts of model for which MSIL or Suzuki Motor Corporation (hereinafter refer to as "SMC") needs to do survey other than "a" and "b".

1.3. Survey Schedule

- a. For new models, fully-changed models or the running models whose IMDS Activity has not yet been done, a request will be made to enter all the part numbers into the IMDS according to each production parts list approximately one month before production trial of the model in question. In the part number at the parts structure level of the top(Level-1), IMDS data entry must be usually completed 90 days after request. When it is not Level-1 part number, the IMDS data entry deadline is 75 days later from the request day. The deadline mentioned here is subject to change as per the requirement & criticality.
- b. For the parts whose part numbers are newly added or changed due to a drawing change after the data entry request described above, a request will be made when these part numbers are registered in the Production-BOM.
- c. To confirm and ensure legal compliance, MSIL may want to collect IMDS datasheets for a specific model and may advance the data entry deadline previously defined for components used in such model to obtain the data in good time. In such a case, MSIL will notify the suppliers concerned of the subject components and the newly set deadline via e-mail.

Note: Regarding new models and fully-changed models that are distributed in Japan, the amount of ASR that will be generated must be calculated prior to market launch. The datasheets must be sent in sufficient time for the data entry deadline.

2. Instructions for IMDS Data Entry

This section describes how to fill in datasheets for components to be supplied to MSIL, SMC, Magyar Suzuki Corporation (hereinafter referred to as "MSC"), Suzuki Motor (Thailand) Co., Limited (hereinafter referred to as "SMT"), PT. Suzuki Indomobil Motor (hereinafter referred to as "SIM"), Suzuki Motor Gujarat Private Limited (hereinafter referred to as "SMG") and Suzuki Motorcycle India Private Limited (hereinafter referred to as "SMIPL") For items not provided in this manual, follow the instructions prescribed in the IMDS Recommendations and manuals supplied by DXC

Technology (hereinafter referred to as “DXC”).

2.1. IMDS Recommendations

IMDS recommendations state the basic common rules for creating IMDS datasheets. The current titles are shown in Table 1, but as they are subject to change, you should visit the website for the latest information.

How to view recommendations on the web:

IMDS home page → System Login → Help → Recommendation

Table 1 IMDS Recommendations Title

Number	Title
IMDS 001	General Structure
IMDS 001a	General Structure Annex I
IMDS 004	Textiles
IMDS 005	Leather
IMDS 007	Steel Flat Products (strips and sheets), Metallic Coated (hot-dipped or electrolytically)
IMDS 008	Electroplated (electrolytically deposition) fasteners
IMDS 011	Nonmetallic Coatings
IMDS 012	Automotive Sealers and Adhesive Products
IMDS 018	Automotive Glazing Parts
IMDS 019	E/E (Electric/Electronic) components
IMDS 023	“Preliminary” MDS during the Prototype Phase

Important precautions for data entry are explained below in detail.

2.2. Datasheet Configuration

The datasheet configuration should be limited to that shown in Table 2 below.

Table 2 Datasheet Configuration

Data type	Datasheet Configuration
Sending component datasheets	<p>[Component – Material – Substance] [Component – Semi-component – Material – Substance]</p> <p>Components may have any number of layers, but the datasheet should be configured according to the actual configuration of the component. When components have been assigned_MSIL, SMC, MSC, SMT, SIM, SMG or SMIPL part numbers, define the component for each of such part numbers to the fullest possible extent.</p> <p>Concerning the unprocessed rough parts whose weight changes before and after the processing, [Semi-component – Material – Substance] configuration shall be used.</p>
Sending material datasheets	[Semi-component – Material – Substance] make with configuration.

2.3. Entering Individual Fields

All data should be entered in English in one-byte alphanumeric characters. The system considers all entries using two-byte characters as errors.

Enter each field according to its classification as “Mandatory”, “Optional”, or “Unnecessary”. Fill them out following the respective instructions. When a field is indicated as “Mandatory”, you must enter it.

2.3.1. Data Preparation for Materials

Enter data on materials according to the instructions in Table 3 below.

Table 3 Materials

Entry Field	Necessity	Instructions
Name	Mandatory	Use symbols, grades, codes, etc. specified in norms/standards according to IMDS Recommendation 001. e.g. SPCC, AC4C, MFZn5-C, Ep-Fe/Zn, PA-GF30, etc. Although there are two options of English (EN) or German (DE), English (EN) must be selected.
Trade Name	Optional	Enter the trade name of the material. Although there are two options of English (EN) or German (DE), English (EN) must be selected.
In-house material code	Optional	Enter the material identification number/code used internally by the customer.
Standard material code	Optional	For steel material, enter material symbols, grades, codes, etc. specified in norms/standards EN10027 or other official standards.
Symbol	Mandatory in the case of IMDS materials classification 5.1.a/b-5.3 regardless of weight or high polymer materials (thermoplastics, thermoplastic elastomers, and elastomers) in parts with a weight > 5g.	Enter the material symbols based on norms/standards such as ISO1043, ISO1629, ISO11469, ISO18064, ASTM D1600 or Suzuki's internal engineering standard SES N 3220. e.g. PA-GF30, EPDM (Do not enter the > < symbols.)
Classification	Mandatory	Select the appropriate classification of material from the Search menu as per VDA 231-106. Additional information on how to assign correct VDA classification can be found in IMDS Recommendation 001(Annexure I)
Norms/Standards	Mandatory if norms/standards material is used	Enter the norms/standards on which the "Name" and "Material No." above are based. If you use norms/standards material such as JIS and ASTM, do not fail to enter this field.
In-house Norms	Optional	Enter the norms/standards on which the "Name" and "Material No." above are based by referring to Table 10.
Supplier	Optional	Enter the name of the company that manufactures the material. (The name of the trading company is not acceptable.)
Remark	Optional	Each supplier can fill in Remarks as needed. Although there are two options of English (EN) or German (DE), English (EN) must be selected.
Preliminary MDS	Unnecessary	Do not put a check mark here.
Weight	Mandatory	Enter either the measurement weight or the design weight (if added under a component).
Portion	Mandatory	Select one of the three radio buttons: From-to, Fix, and Rest (if added under a semi-component). For From-to, follow IMDS Recommendation 001.

2.3.2. Entering Data on Substances

Prepare substance datasheets according to the following rules and Table

4.

Substances should be indicated in the following form:

(1) “Basic components of the material” + (2) “Duty-to-declare substance” + “(3) Substances other than (1) and (2)”.

The chemical substance of the Basic components of the material (1) is mandatory. MSIL prohibits the use of the Wild Card (e.g. Misc.) for Basic components whose CAS No. is in the system.

Furthermore, if the material includes even a trace amount of “Duty-to-declare substance”, do not fail to enter such substance. (Search for and select the appropriate name of substance by inputting names, synonyms or CAS numbers from the Search menu.)

Enter the substances (3) [other than substances of (1) and (2)] to the fullest possible extent. For these substances (3) [other than substances of (1) and (2)], you may enter Wild Card. However, limit the use of Wild Card to the content of 10% or less. Follow the rules in IMDS Recommendation 001 for details on using Wild Card.

Duty-to-declare substances shall be in accordance with GADSL (Global Automotive Declarable Substance List).

Visit the Website, <http://www.gadsl.org/> for GADSL information.

However, about Substances of Very High Concern(SVHC), because a revise day of GADSL is different from a publication day of SVHC, the Chemical Substance may not be listed in GADSL as SVHC.

The SVHC information refers to SVHC lists in ECHA Website, <http://echa.europa.eu/>, and please inform it by IMDS.

Even if it is SVHC, give priority to the notation in GADSL when the classification in GADSL is “prohibited”.

When the substances in Confidential Substances or Wild Card are changed to SVHC, the supplier corrects the material datasheets and must disclose the SVHC. The supplier must update IMDS data.

Table 4 Chemical Substances

Entry Field	Necessity	Instructions
Confidential	Optional	(1) “Basic components of the material” + (2) “Duty-to-declare substance” must not be marked as confidential.
Portion	Mandatory	Select one of the three radio buttons: From-to, Fix, and Rest. For From-to, follow IMDS Recommendation 001.

2.3.3. Data Preparation for Components and Semi-components

Enter data on components according to the instructions in Table 5 and Table 6 and semi-components according to the instructions in Table 7.

Table 5 Components

Entry Field	Necessity	Instructions
Description	Mandatory	Your in-house Description is acceptable.
Part/Item No.	Mandatory	Your in-house Part/Item No. is acceptable.
Measured weight per item	Mandatory	Enter either the measurement weight or the design weight.
Tolerance	Optional	
Preliminary MDS	Unnecessary	Do not put a check mark here.
Quantity	Mandatory	Indicate the number in use. (If added under a component.)

Table 6 Mandatory Information to be Entered on Material Datasheet when Affixed under

Component Datasheet

Parts marking on polymeric parts	Mandatory if entry is requested by the system	<ul style="list-style-type: none"> - With parts marking: Select “Yes (Parts marked as required by law.)” for any weight. - With drawing instruction and without parts marking: Select “No (Parts not marked as required.)”. - Without drawing instruction or parts marking due to a small part size or designing reason: Select “Not available (Parts do not require marking due to specifications of weight, geometric restriction or surface requirements.)”.
Application	Mandatory if entry is requested by the system	<ul style="list-style-type: none"> - If a material contains any of the four substances (lead, hexavalent chromium, mercury, cadmium) prohibited under EU ELV Directive or nickel or PAHs prohibited under REACH Annex XVII, follow the instructions that appear on the screen and select appropriate item(s) for each substance by referring to the table displayed by following page. IMDS Information Pages → Help → FAQ → MDS Ingredients Screen - The system may have default settings for application ID according to the material classification provided, however, make sure to check whether the default settings are appropriate.
Recycling information	Mandatory	<p>Indicate whether parts contain any recyclates.</p> <p>If recycled materials are used, enter the percentage of postindustrial process or post-consumer recycle content.</p>

Table 7 Semi-components

Entry Field	Necessity	Instructions
Article Name	Mandatory	The same as instructions for components in Table 5 above.
Item- /Mat.-No.	Mandatory	
Preliminary MDS	Unnecessary	Do not put a check mark here.
Weight	Mandatory	Enter either the measurement weight or the design weight (if added to a component).

2.3.4. Entering Information on Recipient

The company name and ID number to which datasheets are to be sent are as follows. Please do not send to the organization ID.

When sending to MSIL

Company name: Maruti Suzuki
Organizational unit: ---
Company ID: 63415

When sending to SMC

Company name: Suzuki Motor Corporation
Organizational unit: ---
Company ID: 22160

When sending to MSC

Company name: Magyar Suzuki Corporation
Organizational unit: ---
Company ID: 33325

When sending to SMT

Company name: Suzuki Motor (Thailand) Co., Limited
Organizational unit: ---
Company ID: 118363

When sending to SIM

Company name: PT. Suzuki Indomobil Motor
Organizational unit: ---
Company ID: 131092

When sending to SMG

Company name: Suzuki Motor Gujarat Private Limited
Organizational unit: ---
Company ID: 168974

When sending to SMIPL

Company name: Suzuki Motorcycle India Private Limited
Organizational unit: ---

When sending component datasheets, enter fields according to the instructions given in Table 8. Be careful not to make any mistakes when entering mandatory fields such as part number, description, and supplier code.

Table 8 Recipient data (when sending component datasheets)

Entry Field	Necessity	Instructions
Part/Item No.	Mandatory	Enter the part number for which Suzuki, MSC, MSIL, SMT, SIM, SMG or SMIPL requested entry.
Name	Mandatory	Enter the part name for which Suzuki, MSC, MSIL, SMT, SIM, SMG or SMIPL requested entry.
Drawing No.	Unnecessary	
Drawing dated	Optional	
Drawing Change Level	Mandatory	Enter the ECN No. corresponding to the data you are sending. Leave this blank if the drawing is a new one and has not been modified.
Report No.	Unnecessary	
Date of Report	Unnecessary	
Purchase Order No.	Unnecessary	
Bill of Delivery No.	Unnecessary	
Supplier Code	Mandatory	Enter the supplier code stated in the entry request e-mail. Care should be taken, as MSIL, SMC, MSC, SMT, SIM, SMG and or SMIPL use different supplier coding systems.
Reason for Denial	Unnecessary	

Forwarding allowed	Mandatory	Put a check mark here.(=Select “Yes”) MSIL will forward the datasheets to suppliers, SMC or other Suzuki subsidiaries as and when required.
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When sending Semi-component or material datasheets, enter fields according to the instructions given in Table 9.

Table 9 Recipient data (when sending Semi-component or material datasheets)

Entry Field	Necessity	Instructions
Material No.	Mandatory	Enter the material name for which MSIL, SMC, MSC, SMT, SIM, SMG or SMIPL requested entry.
Name	Mandatory	Enter the material name for which MSIL, SMC, MSC, SMT, SIM, SMG or SMIPL requested entry.

* For entries other than those shown above, refer to Table 8.

2.4. Related Standards

Table 10 below shows typical Suzuki Engineering Standards (SES) related to materials. When entering norms/standards, however, enter those indicated in the drawings and those otherwise instructed.

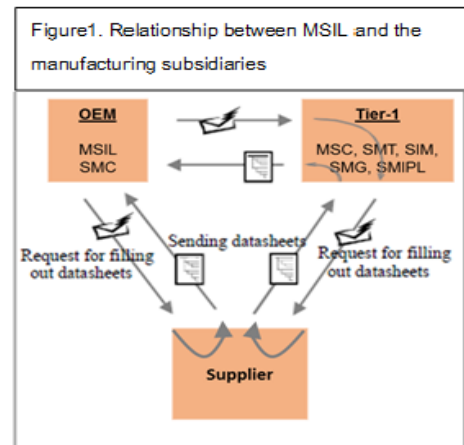
Table 10 Related Standards

Standard No.	Standard Title
SES D 2204	Code of Zinc-containing Rustproof Coating
SES D 2207	Symbols for top coating
SES D 2211	Symbols for Electroplated Coating of Zinc
SES D 2220	Chemical Conversion Coating on Aluminum
SES D 2221	Symbol of Zinc-Nickel alloy plating
SES D 2222	Combination Codes for Electrogalvanizing and Silica-based Coatings
SES N 2402	Restricting Use of Environmental Impact Substances
SES N 3103	Supplementary Code of Structural Steel
SES N 3121	FC Cast Iron
SES N 3122	Ferrous Casting Ductile
SES N 3123	FCV Cast Iron
SES N 3124	Hot and Cold Rolled Steel Sheets and Strip
SES N 3125	Metal Coated Steel Sheets and Strip
SES N 3131	Aluminum Alloy, Castings and Die Castings
SES N 3132	Aluminum Alloy Expanded Material
SES N 3220	Marking Method of Material Symbols for Polymeric Material Parts and Indication of

3. IMDS Procedures

3.1. Handling of Standards

MSIL and SMC considers the manufacturing subsidiaries (MSC, SMT, SIM, SMG and SMIPL) to be the Tier 1 suppliers for transferring IMDS data. For parts that the manufacturing subsidiaries procure on their own, they will request the suppliers to enter data and collect the datasheets from them. The manufacturing subsidiaries will then check the collected datasheets and determine whether the datasheets should be accepted or rejected. If accepted, the datasheets will be sent to Suzuki by the manufacturing subsidiaries. Note that some parts are procured independently by MSIL, SMC and the manufacturing subsidiaries using the same part number. In this case, the supplier will receive a data entry request from MSIL, SMC and the manufacturing subsidiaries and is asked to send the datasheets to those companies.



3.2. Subject Components

- Request for data entry will be made on the basis of the part number for each component to be delivered.
- Color codes
For a component with a color code, the request will be made on the basis of the part numbers without color codes. (Basically, the last three digits of the 15-digit part number will be -000. As an exception, in the case of KD part number etc., a color codes are specified and requested.)
If the substances contained in the component with a different color code vary, be sure to enter the data having the higher environmental load. If it is not possible to evaluate which color codes have the higher or lower environmental load, please consult the IMDS General Window.

3.3. Handling of IMDS Data

- MSIL will check the compliance with regulatory requirements based on IMDS data. Therefore, our suppliers are requested to take responsibility for sending us correct data, with the exception of the data for MSIL-furnished components.
- All IMDS data must be submitted no later than the final entry deadline so that the data may be summarized in order to check the compliance with regulatory requirements. We ask for your cooperation in observing the data entry deadline.

3.4. MSIL’s Request for Preparation of Datasheets and their Submission

The basic workflow for preparing and submitting datasheets is shown below (see Figure 2).

1) Request for data entry

When a new product/part number is created, IMDS General Window at MSIL sends an e-mail to the supplier’s window person requesting that datasheets be filled out. A list of the part numbers, part names, deadline for data entry, etc. will be attached.

2) Filling out and sending datasheets

The suppliers are requested to fill out the datasheets and send them to MSIL.

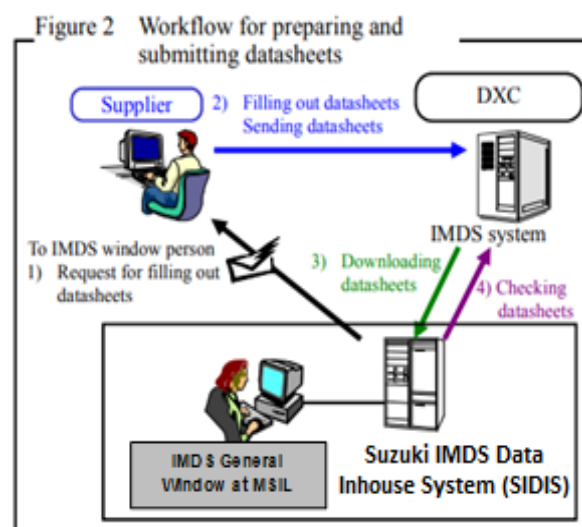
3) Downloading datasheets

MSIL downloads the received datasheets to SIDIS.

4) Checking datasheets

MSIL checks the datasheets in SIDIS. MSIL will not accept datasheets on components for which it has not requested data, or datasheets that do not comply with this manual.

3.4.1. Reporting of Company Information, Client Managers, and Window Persons



As illustrated in Figure 2, MSIL will automatically send IMDS data entry/modification requests through SIDIS

Enter the information registered at IMDS, such as the company ID, client managers (does not need to be the same as the company administrators registered with IMDS.), and window persons, in the EXCEL file distributed by the MSIL and send it back to the department. Without this information, MSIL cannot make IMDS data entry/modification requests to our suppliers, thus affecting MSIL's normal IMDS operations.

Window Person Name, E-mail address, Contact No. (Refer Attached Sheet 1)

This window person will be responsible for internally providing the IMDS-related information received from MSIL. The person in charge of the window person has to understand IMDS business & operations.

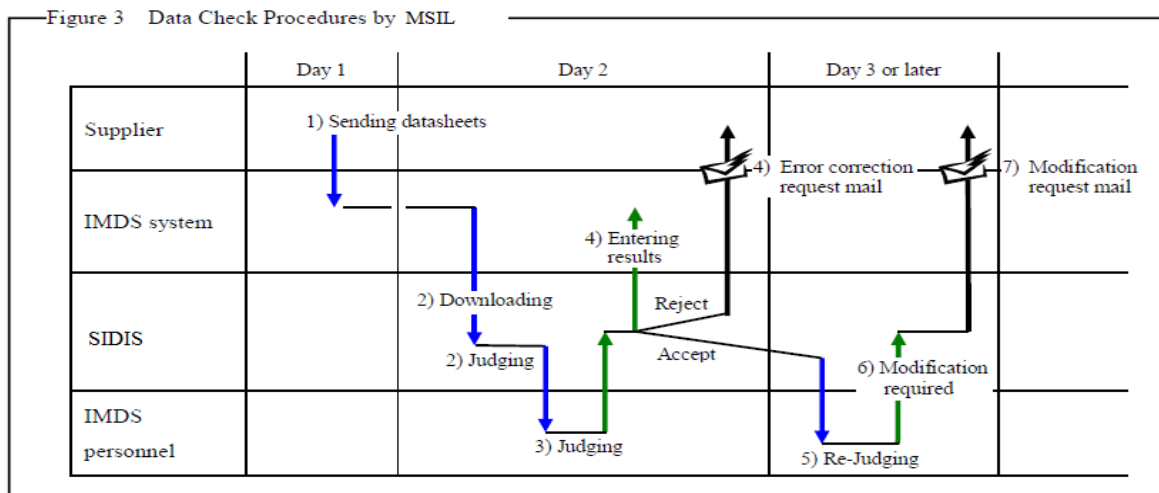
The window person need not be the one who is registered on the IMDS system.

3.4.2. Data Check Procedures by MSIL

SIDIS and IMDS personnel will check the datasheets received according to the procedures shown in Table 11 and Figure 3.

Table 11 Data Check Procedures by MSIL

Day 1	1) The day the supplier sends datasheets
Day 2	2) The datasheets received the previous day are collectively downloaded into SIDIS and whether to accept or reject each one is determined. 3) Additionally IMDS personnel may determine acceptability. 4) The accept/reject status is entered in the status field on IMDS. For rejected datasheets, the reason for rejection is entered in the "Reason for Denial" field on IMDS and is notified to the supplier via e-mail. See Tables 12 and 13 for details of the e-mail format.
Day 3 or Later	5) Accepted datasheets are checked by IMDS personnel, and whether any modification is needed is determined again. 6) The part number of the datasheet that is subject to modification will return to the "not received" status on SIDIS. 7) The reason for modification is notified to the supplier via e-mail through the system. See Tables 12 and 13 for details of the e-mail format. 8) 12 and 13 for details of the e-mail format.



3.4.3. Entry Reminder

If a certain part number has the "not received" status, a reminder e-mail will be sent twice a week (Tuesday & Thursday) when the deadline is approaching until the datasheet is finally accepted. The "not received" status also refers to the situation where datasheets are rejected by SIDIS during the

procedures in 3.4.2 above, or MSIL personnel judges that data need to be modified. See Tables 12 and 13 for details of the e-mail format. In addition, after status on IMDS of submitted datasheets turned into "accepted", the data sheet needs 1 operation day to turn into "received" from "not received". Meanwhile, please understand that a reminder e-mail may be sent.

3.4.4. MSIL-furnished Components

The basic workflow for preparing and submitting datasheets involving MSIL-furnished components (hereinafter referred to as "MFC") is shown below (see Figure 4).

- 1) Via e-mail, MSIL requests the supplier manufacturing MFCs (hereinafter referred to as "Company A, MFC manufacturer") to enter data on MFCs into datasheets.
- 2) Company A, MFC manufacturer fills out the datasheets and sends them to MSIL.
- 3) MSIL checks the MFC datasheets and sends them to the supplier assembling such MFCs into other products (hereinafter referred to as "Company B, MFC assembler").
- 4) Company B, MFC assembler, is requested to prepare datasheets on such assembly components on the basis of the MFC datasheets and the data on their own components and sends them to MSIL.
- 5) MSIL checks the received datasheets of such assembly components and downloads them to SIDIS.

3.4.5. Data Entry Requests by E-mail

Requests for data entry into the IMDS system will be made to the supplier via e-mail according to the classification in Table 12. Each e-mail will have an attached list, providing the supplier with information such as classification, part numbers, part names, etc. (see Table 13).

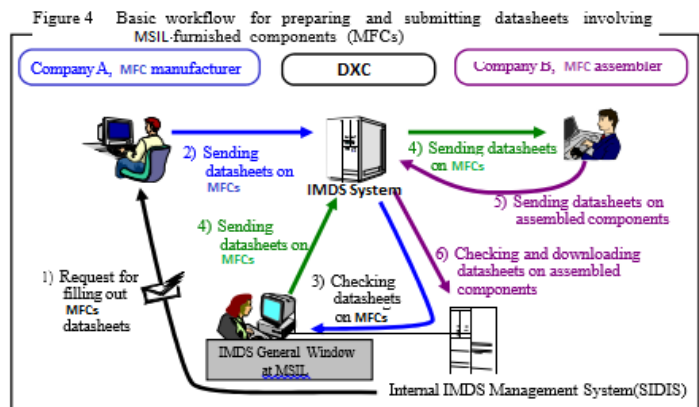


Table 12 Requests Made via E-mail

Request Classification	Description
1) New data entry	For parts/materials whose data entry is newly requested, including those whose part numbers have been changed as a result of design change.
2) Deadline Change	For parts/materials whose data entry deadlines have been brought forward to speed up data collection on specific vehicle models. (or the postponement of the deadline that was too earlier than real product development schedule.)
3) MDS modification	For parts/materials whose datasheets have been "accepted" by SIDIS and should be modified upon judgment by MSIL's staff.
4) MDS correction	For parts/materials whose datasheets have been "rejected" upon judgment by SIDIS according to this Manual, thus requiring data correction.
5) Approaching deadline	For parts/materials whose deadline is almost reached.
6) Reminder	For parts/materials whose deadline has already passed.

Table 13 An Example of E-Mail Attached List

WHEN MDSSENDING COMPANY ID IS BLANK. SEND MDS TO MARUTI SUZUKI (COMPANY ID 63415)

REQUEST CLASSIFICATION	DEADLINE (YYYY.MM.DD)	SUPPLIER CODE	PART/MATERIAL No.	PART/MATERIAL NAME	MDS RECEIVING COMPANY ID	MDS RECEIVING COMPANY NAME	REASON FOR DENIAL /MODIFICATION
NEW DATA ENTRY	2019.04.01	A100	12345M56R00	NUT A			
DEADLINE CHANGE	2019.04.15	A100	45678M71K00	NUT B			
MDS MODIFICATION	2019.03.05	A100	98765M81J00	NUT C			"Please modify the..."
MDS CORRECTION	2019.04.20	A100	12345M56R01	NUT D			TOTAL=01 12345-56R01:PN1
APPROACHING DEADLINE	2019.05.01	A100	23456M21H00	NUT E			
REMINDER	2019.04.01	A100	09100M00K000	NUT F			

4. "Reason for Denial" Message

IMDS datasheets will be rejected if they do not comply with the instructions given in "2. Instructions for IMDS Data Entry", with a message stating the reason for rejection appearing in the "Reason for Denial" field on the Recipient data window as well as in the "Reason for Denial/Modification" field of the email sent separately.

Rejected datasheets must be corrected by referring to the "Reason for Denial" message in Tables 14 and 15 and then be resent to us.

Table 14 Message Format of "Reason for Denial" on Recipient data Window

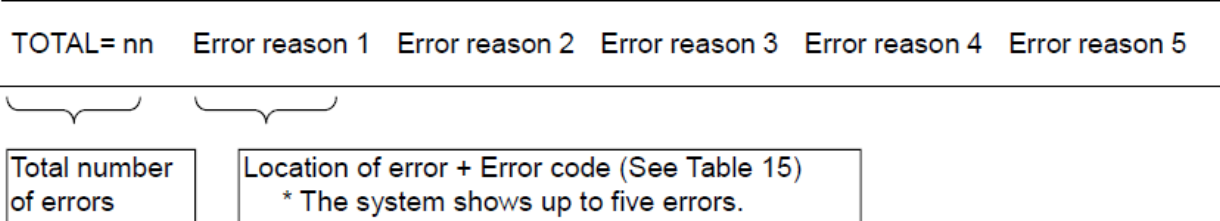


Table 15 Error Code Description

Error Code	Error Description	Error reason indicated in the
PN1	Delivered Part No. entered in "Recipient data" window is incorrect. - Part No. is incorrect. or - The data sheet is not for a part number for which MSIL has requested data entry.	Top layer Part/Item No.: PN1
PN2	Description in "Recipient data" window, which is a mandatory entry field, is not entered.	Top layer Part/Item No.: PN2
PN3	Supplier code entered in "Recipient data" window is not entered or is incorrect. - Supplier Code, which is a mandatory entry field, is not entered. or - This is not the supplier code that we assigned to you. IMDS Company ID from which IMDS Data is submitted is different from the Company ID that you informed to MSIL at the time of registration of the company information.	Top layer Part/Item No.: PN3

PN4	The question of "Preliminary MDS" is marked as "Yes".	Part No. [Component Node ID]: PN4 or Material Name [Material Node ID]: PN4
PN5	On "Recipient data window", the question of "Forwarding allowed" is marked as "No".	Top layer Part/Item No.: PN5
PC1	Part/Item No. of component datasheet is not entered or is incorrect. - Part/Item No., which is a mandatory entry field, is not entered. or - Part/Item No. is incorrect. (Applicable only to datasheets created at MSIL. Not applicable to suppliers.)	Case the part number was input Top layer Part/Item No.: PC1 Case the part number was not input Top layer Material Name: PC1
PM1	Regardless of parts materials weight, in the case of IMDS materials classification 5.1.a/b-5.3, entry of the symbol is mandatory in MSIL, but it is not entered. Or, for high polymer materials with a weight > 5g such as plastic, rubber, and elastomer that start with 5 in the IMDS material classification (but, 5.1.a/b-5.3 are excluded), entry of the symbol is mandatory, but it is not entered.	Material Name [Material Node ID]: PM1

Error Code	Error Description	Error reason indicated in the message
PM2	The application ID is not entered in the correct manner.	Material Name [Material Node ID]: PM2
PM3	Substances contained in materials are 100% with Wild Card alone (e.g. Misc.). MSIL prohibits the use of 100%-content Wild Card (whose CAS No. is in system). Examples of Wild Card: Misc. Flame retardant Further Additive Impact modifier Inorganic Ingredient not yet specified Organic Ingredient Pigment portion Plasticizer	Material Name [Material Node ID]: PM3
PM4	The materials sheet in MSIL-furnished components* ¹ includes "Confidential Substances". In IMDS, cannot forward the datasheets which "Confidential Substances" was used for. *1 Components furnished by MSIL to suppliers	Material Name [Material Node ID]: PM4
PM5	In the materials sheet, total amount of Wild Card and Confidential Substances > 10%. It should be less than 10%.	Material Name [Material Node ID]: PM5
PM6	In "Norms / Standards" column of Material Information, the number of the input "Norm Code" is beyond 100 of the upper limit permitted in MSIL.	Material Name [Material Node ID]: PM6
PM7	The question "Does the material contain recycle?" in item of "Recyclate" is unanswered.	Material Name [Material Node ID]: PM7
PS1	- Since you have not entered or have incorrectly entered an application ID for a material that requires the application ID to be entered, the system has interpreted that you have	CAS No. [Material Node ID]: PS1
PS2	Prohibited substances other than the four EU-regulated substances are registered.	CAS No. [Material Node ID]: PS2
PR1	It is not acceptable to place both a material datasheet and a substance datasheet on the same layer directly under a material datasheet.	Material Name: PR1
PR2	It is not acceptable to place a substance datasheet directly under a component datasheet. Please design your datasheets in a "component-material-substance"	Part/Item No.: PR2
PR3	It is not acceptable to place a substance datasheet directly under a semi-component datasheet. Design your datasheets in a "semi-component-material-substance"	Part/Item No.: PR3

Table 15 Error Description (Continued)

Error Code	Error Description	Error reason indicated in the message
PR4	It is not acceptable to place semi-component datasheets in 6 consecutive layers. Semi-component datasheets are limited to 5 levels or less.	Part/Item No.: PR4
PR5	The datasheets do not contain any material layer. Always design your datasheets in a "component-material-substance" configuration or "material-substance" configuration.	Top layer Part/Item No.: PR5
MC1	Materials classification was not registered.	Material Name: MC1
MM1	The Name field in the material datasheet, which is a mandatory entry, is not entered.	Material No.: MM1
MM2	* Supplier code entered in "Recipient data" window is not entered or is incorrect. * If the data of the semi-component are registered, the part number may be wrong.	Material No.: MM2
PP1	MSIL personnel made a judgment to reject. Check the "Reason for Denial/Modification" field in the email sent separately or the attached file.	[Rejection reason the person in charge inputted]: PP1

5. Information

5.1. FAQs

This FAQ compiles the major questions and answers encountered at our briefing on the IMDS to suppliers as well as those in later inquiries from suppliers.

1) Data entry

No	Questions	Answers
1	A new part number was supplied due to a minor design change, only in a limited area. Can I just update the IMDS data as "New Version"?	If the part numbers as an information on the materials are different even though they are the identical parts, separate data IDs must be assigned, and do not update as "new version". Assigning multiple part numbers to one data ID may cause problems in managing data at our company and yours.
2	Material No.: How should I enter the number for materials for which there is no standard or which are based on in-house standards?	You may either enter the material number based on your in-house norms/standards, if any, or not enter the field and leave it blank.
3	Symbol: How should I enter the symbol for materials for which there is no standard or which are based on in-house standards?	In the case of high polymer materials such as plastic, rubber, and elastomer, enter the symbol based on official norms/standards such as ISO1043, ISO1629, ASTM D 1600 or Suzuki's internal engineering standard SES N 3220. For other materials (such as metallic materials), you may leave this field blank.
4	How should I enter material symbols for composite materials?	For high polymer materials such as plastic, rubber, and elastomer, ISO1043, ISO1629, ASTM D 1600, and SES N 3220 show how to indicate them. Be careful not to forget to enter this field using such symbols.
5	On some of the datasheets we have prepared for other customers, only the four EU-regulated substances are to be reported; all the others are reported as Misc. Could we use such common information for all data sheets?	No, because that will lead to a higher Misc. content. In the case of zinc chromate, register the content of zinc, which is the main component. If the material is iron, iron must be entered as a main substance and the other substances contained in the iron material must also be entered. If the material contains any of the to-be-surveyed substances other than the four EU-regulated substances, all those substances must be entered. For standard materials, reference to material sheets published by IMDS-
6	For some iron and steel materials, the names, symbols, and material numbers happen to be the same. Should I still enter them all?	Always enter them all. For the material symbol, entry is mandatory for high polymer materials such as plastic, rubber, and elastomer. For iron and steel materials, the material symbol need not be entered.
7	For compounds such as lead oxide, should I indicate the weight for each element?	The weight of the compound will do.
8	If we changed from hexavalent chromium to trivalent chromium, how should I register trivalent chromium?	Register the components of the produced membrane as the chemical substance, not the components of the chemicals used in the trivalent chromium.

No	Questions	Answers
9	If the tree structure of the component part or assembly part shown in the drawing is slightly different from the one we use in our company. Which structure should I use?	In principle, the supplier may use its own structure, but for those components that are assigned MSIL part numbers, please make them match with the component configuration in the drawing.
10	Sometimes components and materials happen to be in parallel (at the same level). Is this all right?	MSIL will approve such datasheets, too, but please try to match levels as much as possible. Note that datasheets will be rejected if materials and substances are arranged in parallel.
11	What is the definition of "recyclate" mentioned in the recycling information?	We define "recyclate" as the discarded production materials or the used products that are recycled (e.g. by shredding used bumpers to produce the recycled materials).
12	Is the entry of information on the contact person mandatory in the supplier information?	If the contact person is not entered, the datasheets cannot be sent outside of the company. Select any contact person from the registered contact person list in the pull-down
13	How should I register the chemical substances contained in paints or adhesives	Register the chemical substances, eliminating those that do not remain in the final product, such as volatile solvent.
14	Component; Recipient data: Couldn't I use our own part names and part numbers?	You may use them when creating an "Ingredients" chapter. However, you must enter OEM part names and part numbers in the "Recipient data" chapter. This way, your part names and numbers will be replaced by OEM part names and numbers on the OEM side upon reception, for level-one components. The in-house part names and part numbers of the suppliers will remain unchanged on the sent list on the side of the sender (the supplier).
15	Recipient data: Which drawing change level should I enter? What if I find out that the drawing has just been changed while I'm entering data in this field?	Enter the one that corresponds to the component that you are entering.
16	Do I always have to enter a supplier code in the "Supplier Code" field?	We identify the company that entered the data by referring to this "Supplier Code". Please enter the supplier code issued by the Purchase Department MSIL instead of the company ID on IMDS.
17	Because datasheets of MSIL -furnished components do not comply with the current IMDS version (due to changes in application ID, recyclate information and parts marking), an error message appears and new datasheets cannot be created.	If you have such datasheets, inform the IMDS General Window of the part number(s) in question. We will request MSIL -furnished components manufacturers to re-enter the data in accordance with the current IMDS version specifications.

No	Questions	Answers
18	How should we handle the items (EUELV=, MARK=) that we used to enter in a "Remark" field? Should they be deleted?	SIDIS no longer refers to these items (EUELV=, MARK=) entered in a "Remark" field. However, you do not have to delete them, as they will not cause any problems.
19	A desired application ID does not show.	The combination of material classification and substance may be incorrect or the datasheet may have been improperly configured in the first place. Please visit the IMDS Information Pages and download the information (EXCEL file) found in "MDS Ingredients Screen" of FAQ to learn about application coding conditions according to combination of substances and material classification. Please check to
20	We use motorcycle components that contain lead banned under the EU ELV Directive, but there is no applicable application ID for them.	Select "Other application." SIDIS checks the model in which a particular component is used and its destination with the datasheet. Datasheets that do not conform to laws and regulations or SES N 2402 will be rejected.
21	Only one application ID is available	That is because you are using only one material datasheet which must have been divided into more than one datasheet. Use a separate datasheet for each material.
22	Rubber elastomer parts weighing more than 200g have no parts marking on them.	Resin/rubber parts weighing more than 100g must have markings in accordance with SES N 3220. If you are not sure whether the material should be indicated or not, contact the Engineering department at MSIL.
23	A plastic with parts marking and another plastic without parts marking exist in one component. Which parts marking should be selected in this case?	Select "Not applicable", if one component datasheet has plastics with and without parts marking. Normally, component data must be created separately for materials with and without parts marking so that an appropriate parts marking may be selected for each component.
24	Can the data already registered on the IMDS be deleted?	Current IMDS specifications will not allow the data to be deleted, once it has been approved by a recipient.
25	We are outsourcing surface treatment process (such as the plating or the painting) to the other companies. Does these materials information have to register in our IMDS data which we submit to MSIL.?	Contents of submitted IMDS data must be contents same as the specifications of parts delivered to us. Submit IMDS data including materials information of the surface treatment that your business partner carried out.
26	In "Error reason", what is the number in the square bracket?	This is Node ID of material or component. When the tree searches in IMDS data, "Node ID" is chosen with the "Type" column, and inputting this number of "Value" column, the cause place of the error can be pinpointed.

2) Updating of the data that have been entered

No	Questions	Answers
1	There are data on parts that have already been entered and "accept". But the materials used for the data have been changed and the quantity has been changed. Is it necessary to enter these data once again?	If there are any changes such as changes in the specifications or changes in masses that affect the contents of the IMDS data that have already been entered, you should voluntarily update the contents of the datasheet and send it to MSIL.
2	The updated datasheet of the MSIL -furnished components has been sent. What should I do?	When you receive the updated datasheet of the MSIL -furnished components, use that datasheet to confirm the contents of the datasheet of the components of the self-furnished product. You should update the database if necessary and send the updated datasheet of the MSIL-furnished components to MSIL.

3) Operation

No	Questions	Answers
1	Could I also enter data for mass-production components for which entry has not yet been requested?	SIDIS is designed to reject all datasheets except those for part numbers that we ask you to enter data for (to prevent erroneous entry of part numbers). Please enter only the data for the part numbers that we have requested to enter.
2	At which phase of development are we supposed to enter data into the IMDS? From the mass-production phase?	For new models, we may ask you to enter data from the production prototype phase.
3	Some components obviously do not contain any regulated substances. May I omit entering the data for them?	Please enter the data for all components that we ask you to enter. This is because we need material and weight data to calculate the recycling rate and amount of ASR.
4	Some furnished components change in weight after processing, but we cannot alter the data on supplied components. What should I do?	If there are such components, notify IMDS General Window of the parts numbers. MSIL will ask the supplier to create new data on the semi-components.
5	If data that I've sent had errors, how will I be informed of such errors?	For component data containing errors, we will reject datasheets and will inform you by sending an e-mail indicating the part number and reasons for denial.
6	When are we supposed to receive your datasheets on furnished components? Do you inform us of such transmission? (Or should we check daily on the IMDS screen?)	For furnished components, the entry requests are to be made 15 days earlier than Assy parts. We send reminder e-mail to the supplier through SIDIS on an ongoing basis. If you cannot meet the entry deadline set by MSIL, please inform our IMDS General Window of the part number(s) in question. A datasheet transmission will be notified via e-mail through SIDIS.

No	Questions	Answers
7	In case hazardous substances are reduced through process changes, when should we modify the data of the IMDS? Will you issue a request for the modification of the IMDS data?	As SIDIS is unable to recognize the process change, MSIL will not issue any modification request. Please complete voluntary modification of the IMDS before you deliver the component concerned. Regarding reduction of hazardous substances, you must first ask MSIL for approval by submitting a prescribed "Application for Change to Parts for Green Procurement".
8	For some service parts for which we receive orders only once or twice a year, we have often finished production and we deliver them from our stock. In such cases, we might have difficulty getting information on their materials.	We will not conduct surveys on service parts.
9	I would appreciate it if you could include in your request not only the part number but also the drawing change level.	It is not possible to do this with SIDIS as currently designed.
10	Is taking the IMDS training course mandatory?	Yes, we would really like you to take the training course, since it is very effective for improving your knowledge and operating technique of the IMDS. Note that, when you make inquiries to the IMDS Service Center, you (or other members) are supposed to have taken such training course. If you download such manuals as the "IMDS Training Guide" from the IMDS web-site and read them prior to taking the course, it will help you to better understand what is being taught.
11	As part specification is not fixed, I cannot enter data into IMDS.	Please contact our IMDS General Window, who will determine whether the entry should be postponed or if the draft data should be entered.
12	The data has been "Accepted", but I received a reminder e-mail the next day.	The specifications of SIDIS allow the progress management to be completed one day after the data is "Accepted". Reminder e-mails may be sent because of this slight timing gap.
13	The data has already been entered and "Accepted", but I keep receiving reminder e-mails from MSIL.	Even if you entered a correct part number into an "Ingredients" chapter, if you entered an incorrect part number on the "Recipient data" window, you cannot obtain the final approval. Your "Sent" chapter displays the part number entered into an "Ingredients" chapter, thus any entry errors in transmission cannot be found. Or, data correction may be requested after acceptance. Please consult the General Window of IMDS.

No	Questions	Answers
14	I entered the specified part number and correct supplier code, but the data is rejected due to a PN1 error and PN3 error.	In case that the data that should be sent to SMC, MSC, SMT, SIM, SMG or SMIPL is sent to MSIL, PN1 error and PN3 error occur. Confirm the destination of the data to be sent. In addition, when the datasheet is submitted by IMDS company ID and the different ID that you informed to SMC at the time of registration of the company information, it is rejected by the same error.

4) Registering Company Information to MSIL

No	Questions	Answers
1	We have different IMDS company IDs in Japan and Europe. Is it possible to send datasheets using one and the same supplier code from different IMDS company IDs?	SIDIS System allows you to register more than one IMDS company ID per supplier code. If you wish to register two or more IDs, please notify us of your representative IMDS company ID. When we contact the suppliers, we will communicate via e-mail with the window person registered in the representative IMDS company ID. With this in mind, please choose your representative IMDS company ID. If you have one company ID and more than one organization ID, you can register only one IMDS company ID.
2	Can I change window persons?	Yes, you may do so at any time. However, please let us know as quickly as possible by submitting the prescribed form (Attached Sheet 1) to MSIL's IMDS General Window.
3	Can we designate three or more window persons? If we can, could you send your e-mails to all three?	In your report to MSIL, please limit the number of representatives to two. You may register any number of contact persons you like when registering them online at the IMDS. However, SIDIS is designed to limit request messages to a supplier to only two persons (one being the addressee and the other being a CC). Therefore, please limit the number in your report to two.
4	We have several window persons in our company. You say that you want to have the information on two window persons. Are there any criteria for selecting them?	The window persons do not have to be the contact persons who have been registered with the IMDS system. Please select two from among those capable of ensuring the following tasks in your company: 1) MSIL's requests for data entry 2) Requests for correction if your data contains errors 3) Inquiries about datasheets you have prepared

5) Registering Company Data on IMDS

1	I have encountered difficulties registering our company data.	You can download the "IMDS User Manual" (English Version) from IMDS Information Pages. Try registering again following the instructions in the manual. If you still have any questions, call the IMDS Service Center and ask them while displaying the actual registration page on your screen.
2	Must a company administrator be an executive?	Not necessarily. There is no rule about that. Select someone you think fits the role of company administrator. As for the function of a company administrator, see '5.2.2 Registering Your Company on the IMDS'.
3	May a company administrator serve concurrently as a contact person?	Yes.
4	How should I register the second company administrator?	Log onto the IMDS as company administrator, and create a new user by following the "Administration" → "User" menus. Then define the user approval profile of that user as a company administrator. From then on, he/she will be recognized as a company administrator.
5	What should I do if I failed to log into the IMDS and lost my password, or a "login incorrect" message is posted due to not using it for a long time?	Click "Request new password" on the login window and a new temporary password will be sent to you via e-mail. In the same way, click "User ID forgotten" on the login window, you can retrieve the user ID that it was lost or forgotten.

5.2. Before Using the IMDS

5.2.1. Outline of the IMDS

The IMDS was jointly developed by major European automakers and the IT firm, DXC. By using this system, automakers and suppliers can collect all information needed on materials through the Internet.

For further information on the IMDS, please refer to the IMDS Website: <http://www.mdsystem.com>

5.2.2. Registering Your Company on the IMDS

Suppliers preparing to use the IMDS are requested to follow the procedures shown below.

- 1) Assignment of Company Administrator(s) and Contact Person(s) <Company Administrator>

Company Administrator(s) are users who are given management authority as administrators of IMDS users in their own company. The major functions of a Company Administrator are as follows:

1. To manage IMDS users within their own company (addition, deletion, modification of users).
2. To manage the IMDS data sheets within their own company.
3. To act as a window for the IMDS Service Center as a representative of their company.

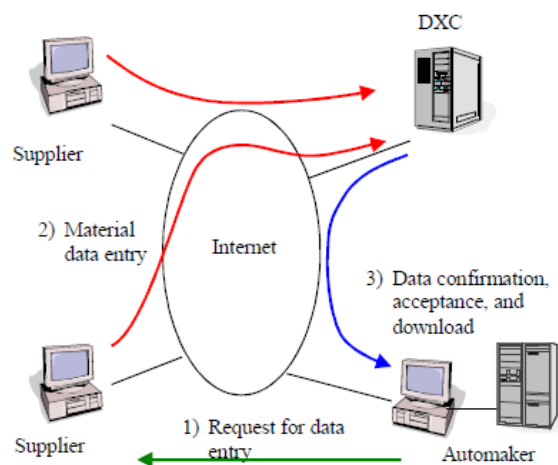
A company must have at least one Company Administrator, but it is recommended that two or more be assigned for their own convenience.

<Contact Persons>

The functions of a contact person are as follows:

1. To be responsible for creating IMDS data
2. To act as a window to communicate with persons outside of the company

A company must have at least one contact person, but it is recommended that two or more be assigned



for their own convenience.

A Company Administrator may serve concurrently as a Contact Person.

2) Registering Company Information, Company Administrator and Contact Persons

You need to register online the information indicated below at the IMDS site. The number of Company Administrator and Contact Persons you may register on this initial online registration is only one for each. If you want to register more than one Company Administrator or Contact Person, first register the Company Administrator and Contact Person representing others.

IMDS Information Pages → New to IMDS? → Company Registration

1. Company data
2. Company Administrator and Contact Person

After registration is completed, the Company Administrator will receive an e-mail with his/her user password and ID.

Using his/her user ID and password, the Company Administrator must log onto the IMDS network and confirm the company ID from the system management menu (the IMDS Company ID will not be informed by e-mail).

To register additional Company Administrators and Contact Persons, the first Company Administrator should log onto the IMDS and register them from the Administration menu.

5.2.3. Taking the IMDS Training Course

Suppliers who are using the IMDS for the first time are requested to take the IMDS training course organized by the IMDS Service Center to learn how to use the IMDS efficiently. For subscription and further information, please refer to the IMDS Information Pages.

IMDS Information Pages → IMDS Advanced Solutions → IMDS Training Courses

5.2.4. Reference

Frequently asked questions and answers are posted on the IMDS Information Pages.

IMDS Information Pages → Help → FAQ

Since the FAQ section contains very useful information on the IMDS, it is strongly recommended that you go through these pages before taking other steps. You can also download various manuals for IMDS from the site:

<An example of manuals available for download>

IMDS User Manual

(English Version, German Version, Japanese Version, Korean Version, Chinese Version)

Create Tips - Material (English Version)

Create Tips - Component (English Version)

6. Contacts for Inquiries Concerning the IMDS

If you have questions concerning the IMDS system, substances or training, please contact the IMDS Service Center via e-mail or telephone.

If you have questions concerning this manual, IMDS data entry request or materials, please contact the responsible persons given in section 6.2, 6.3, 6.4, 6.5 or 6.6 via e-mail or telephone.

6.1. IMDS Service Center

Region	E-mail	Telephone
India/ Europe	imds-helpdesk-english@dxc.com	+36-1-778-9821
Japan	jpimds-helpdesk@dxc.com	+81-3-4530-9270
France	imds-helpdesk-english@dxc.com	+33-1-57-32-4856 +36-1-778-9821
USA	imds-helpdesk-english@dxc.com	+1-844-650-4217
South Korea	imdsk-helpdesk@dxc.com	+82-2-6138-3661

China	IMDS-EDS-Helpdesk-China@dx.com	+86-27-87431668
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6.2. Maruti Suzuki India Limited

6.2.1. Contacts for inquiries concerning the request from MSIL

Project Group Name	Department	Name/E-mail	Telephone
IMDS General Window (General services for IMDS)	QA-Material Analysis (QA-MA1)	MSIL IMDS Window ImdsWindow@maruti.co.in	+91-124-4394280
	QA-Material Analysis (QA-MA1)	Dhuria Himanshu Himanshu.dhuria@maruti.co.in	+91-124-4394280

6.2.2. Contacts for inquiries concerning the request from SMC

Project Group Name	Department	Name/E-mail	Telephone
IMDS General Window (General services for IMDS)	Suzuki Motor Corporation	IMDS General Window SIDISwindow@hhq.suzuki.co.jp	+81-(0)53-440-2446
	Suzuki Motor Corporation	Akira Tagomori SIDISwindow@hhq.suzuki.co.jp	+81-53-440-2446

6.3. Suzuki Motor (Thailand) Co.,Limited

Project Group Name	Department	Name/E-mail	Telephone
IMDS General Window (General services for IMDS)	Safety & Environment	Nisa Somnuk nisa.s@suzuki.co.th	+66-38-964244 ext. 1105
	Safety & Environment	Nattawut Yensaysuk nattawut.y@suzuki.co.th	+66-38-964244 ext. 1106

6.4. PT. Suzuki Indomobil Motor

Project Group Name	Department	Name/E-mail	Telephone
IMDS General Window (General services for IMDS)	Product Quality Assurance	Aris Agung Wibowo aris.wibowo@suzuki.co.id	+62-21-880-1235 ext. 586
	Product Quality Assurance	Annisa Alfani annisa.biyanni@suzuki.co.id	+62-21-880-1235 ext. 586

6.5. Suzuki Motor Gujarat Private Limited

Project Group Name	Department	Name/E-mail	Telephone
IMDS General Window (General services for IMDS)	Purchasing	Madhura Dhekane Madhura.Dhekane@smgsuzuki.co.in	+91-27-1566-2041
	Purchasing	Ankit Patel Ankit.Patel@smgsuzuki.co.in	+91-27-1566-2041

6.6. Suzuki Motorcycle India Private Limited

Project Group Name	Department	Name/E-mail	Telephone
IMDS General Window (General services for IMDS)	Homologation & QC	Daleep Kumar kumar.daleep@suzukimotorcycle.in	+91-(0)837-508-0942
	Homologation & QC	Ishant Kaushal kaushal.ishant@suzukimotorcycle.in	+91-(0)958-299-2399

6.7. Magyar Suzuki Corporation

Project Group Name	Department	Name/E-mail	Telephone
IMDS General Window (General services for IMDS)	QA Department	Daniel Szendro dszendro@suzuki.hu	+36-33-541-254
	Purchasing Department	Zita Zimmerer zzimmerer@suzuki.hu	+36-33-541-217

7. Revision of This Document

The supplier is requested to ensure that their own suppliers are well informed of this manual. With the modification of the IMDS system itself and its management at MSIL, this document may be revised. Notification will be made to suppliers for every such revision.

Revision History

Version	Date	Person in Charge	Description
1.0	2019.07.05	MSIL IMDS Window	1st Version of MSIL.

Attached Sheet 1: Supplier Contact Information

SUPPLIER CONTACT INFORMATION		
Terms and Conditions		
The personal information entered here will be used exclusively for the purposes given below in accordance with MSIL's Information Security Policy, Data Provider Consent Policy, Data Transfer Policy ("Policies") and subject to terms and conditions mentioned below:		
Purpose		
1. To contact over call or e-mail for requesting on materials involved in use of IMDS system, for sending reminders and for giving information on modifications etc.		
2. To make enquiries by call or email regarding data on the IMDS system.		
3. To contact over email or call when any other matter arise that might affect business operations involving the IMDS system or any other environmental regulations related activity.		
Retention		
We keep your personal information for as long as we need it to fulfil the purpose for which we collected it and to comply with applicable legal and regulatory obligations. In particular, when determining how long we retain personal data, we take into account how long we need it to:		
· Maintain business records for analysis and/or audit purpose;		
· Comply with record retention requirements under law		
· Defend or bring any existing or potential legal claims; and		
· Deal with any complaints regarding our Sites/any services provided in our Sites.		
Rights		
In addition to the rights provided in Data Provider Consent Policy, you have the right to erase your personal information and receive your personal information in a usable electronic format and transmit it to a third party (right to data portability).		
Contact		
If you would like to discuss or exercise any of your rights available under Policies or under these terms and conditions, please contact us at the details below:		
MSIL IMDS Window		
imdswindow@maruti.co.in		
7406871871/8368612544/9711191581		
For items marked *, an entry must be made.		

*	作成年月日	Date of preparation	
企業情報 Company Information			
*	MSIL仕入先コード	MSIL Supplier Code	
*	IMDS企業ID	IMDS Company ID	
*	会社名	Company Name	
*	住所	Address	
連絡窓口 1 Window Person 1			
*	氏名(フルネーム)	Full Name of Person	
*	E-mailアドレス	E-mail Address	
*	電話番号	Telephone Number	
*	Fax番号	Facsimile Number	
*	部署	Department	
連絡窓口 2 Window Person 2			
*	氏名(フルネーム)	Full Name of Person	
*	E-mailアドレス	E-mail Address	
*	電話番号	Telephone Number	
*	Fax番号	Facsimile Number	
*	部署	Department	
クライアントマネージャー 1 Client Manager 1			
*	氏名(フルネーム)	Full Name of Person	
*	E-mailアドレス	E-mail Address	
*	電話番号	Telephone Number	
*	Fax番号	Facsimile Number	
*	部署	Department	
クライアントマネージャー 2 Client Manager 2			
	氏名(フルネーム)	Full Name of Person	
	E-mailアドレス	E-mail Address	
	電話番号	Telephone Number	
	Fax番号	Facsimile Number	
	部署	Department	